



VINDA INTERNATIONAL HOLDINGS LIMITED

維達國際控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 3331)

NOTIFICATION LETTER 通知信函

2 April 2024

Dear non-registered shareholder(s)^(Note 1),

Vinda International Holdings Limited (the “Company”)

— **Notice of Publication of 2023 Annual Report (“Current Corporate Communications”) and 2023 Environmental, Social and Governance Report (the “ESG Report”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at www.vinda.com and the HKExnews’ website at www.hkexnews.hk, or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking “Investor Relations” on the home page of our website, viewing the respective documents through Adobe® Reader® or browsing through the HKExnews’ website. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason or wish to receive the Current Corporate Communications in printed form, the Company will promptly upon your request send the printed version of the Current Corporate Communications to you free of charge; please write to the Company’s Hong Kong branch share registrar (the “Branch Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to vinda.ecom@computershare.com.hk.

ARRANGEMENT OF ELECTRONIC DISSEMINATION OF CORPORATE COMMUNICATIONS

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the “Corporate Communications”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.vinda.com and the HKExnews’ website at www.hkexnews.hk, in place of printed copies.

As a non-registered shareholder, if you wish to receive Actionable Corporate Communications^(Note 2) by email, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

In support of environmentally friendly communication, the Company recommends you to elect to receive Corporate Communications electronically. If you want to receive the Corporate Communications in printed form, please complete and return the reply form on the reverse side (the “Reply Form”) by post to the Company’s Hong Kong branch share registrar (the “Branch Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, or send the scanned copy of the duly completed Reply Form by email to vinda.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form.

The ESG Report is published in electronic form only on the Company’s website at www.vinda.com and the HKExnews’ website at www.hkexnews.hk. You may access the ESG Report (i) by clicking the “Sustainability” section on the home page of the Company’s website, then selecting “2023” under “ESG REPORT” and viewing it using Adobe® Reader®; or (ii) by browsing through the HKExnews’ website. If you would like to receive a printed copy of the ESG Report, please make your request in writing to the Company c/o the Branch Share Registrar by post at the above address or by email at vinda.ecom@computershare.com.hk.

Should you have any queries relating to this letter, please contact the Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays, or send an email to vinda.ecom@computershare.com.hk.

For and on behalf of
Vinda International Holdings Limited

Note 1: This letter is addressed to Non-registered shareholders (“Non-registered shareholder”) means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Reply Form.

Note 2: “Actionable Corporate Communications” refer to any Corporate Communications that seek instructions from an issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

各位非登記股東^(附註1)：

維達國際控股有限公司（「本公司」）
— 2023年年度報告（「本次公司通訊文件」）以及2023環境、社會及管治報告（「環境、社會及管治報告」）之發佈通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站（www.vinda.com）及披露易網站（www.hkexnews.hk），歡迎瀏覽。或按安排附上本次公司通訊文件之印刷本（如適用）。請在本公司網站主頁按「投資者關係」一項，並使用Adobe® Reader®開啟查閱或在披露易網站瀏覽有關文件。如閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難，本公司將於閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本；閣下可以書面方式通知本公司的香港股份過戶登記分處（「股份過戶登記分處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或電郵至vinda.ecom@computershare.com.hk。

以電子方式發佈公司通訊之安排

根據自2023年12月31日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則（「上市規則」）第2.07條，本公司謹此通知閣下，本公司已採用以電子方式發佈公司通訊（「公司通訊」）之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 www.vinda.com 和披露易網站 www.hkexnews.hk 上提供，以代替印刷本。

作為非登記股東，如有意透過電子郵件收取可供採取行動的公司通訊^(附註2)，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

為響應對環境友善的通訊方式，本公司建議閣下選擇以電子方式收取公司通訊。若閣下希望收取公司通訊之印刷版，請填寫本函背頁之回條（「回條」）並郵寄交回本公司的香港股份過戶登記分處（「股份過戶登記分處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或把已填妥之回條的掃描副本透過電子郵件發送至 vinda.ecom@computershare.com.hk 並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。

環境、社會及管治報告僅以電子形式載於本公司網站（www.vinda.com）或披露易網站（www.hkexnews.hk）。閣下可(i)在本公司網站主頁按「可持續發展」一項，再在「環境、社會及管治報告」項下選擇「2023」並使用Adobe® Reader®開啟查閱；或(ii)透過披露易網站、瀏覽環境、社會及管治報告。若閣下欲領取環境、社會及管治報告的印刷本，請將閣下之書面要求經股份過戶登記分處通知本公司（郵寄至上述地址或電郵至 vinda.ecom@computershare.com.hk）。

如閣下對本函有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午9時正至下午6時正（香港時間）期間致電股份過戶登記分處(852) 2862 8688查詢或電郵至 vinda.ecom@computershare.com.hk。

維達國際控股有限公司
謹啟

2024年4月2日

附註1：此函件乃向本公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊）發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需要理會本函件及回條。

附註2：「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使有關證券持有人的權利或作出選擇的公司通訊。

**REPLY FORM 回條**

To: Vinda International Holdings Limited ("Company")
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre,
183 Queen's Road East, Wan Chai, Hong Kong

致：維達國際控股有限公司（「公司」）
經 香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder^(Note 1), if you wish to receive Actionable Corporate Communications*, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東^(附註 1)，如有意收取可供採取行動的公司通訊*，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

Request for Corporate Communications* in printed form / 要求收取公司通訊*印刷版

(Please mark "✓" in **one of** the below **boxes** if applicable) (如適用，請在以下**其中一個**方格內劃上「✓」號)

Name of the listed company 上市公司名稱:

Vinda International Holdings Limited 維達國際控股有限公司

Printed English version
英文印刷本

Printed Chinese version
中文印刷本

Both the printed English and Chinese versions
英文及中文印刷本

Name(s) of non-registered shareholder(s):
非登記股東姓名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s):

簽名：

Contact number:

聯絡電話號碼：

Date:

日期：

Notes 附註：

- "Non-registered shareholder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications*. 「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊*。
- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- Any Reply Form with no indicated choice, with no signature or otherwise incorrectly completed will be void. 如在任何回條上未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本回條將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of personal data is on a voluntary basis in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. We may transfer or disclose your personal data to the Branch Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance. Any such request for access to and/or correction of your personal data should be in writing by either of the following means: 閣下是自願提供閣下的個人資料以用於閣下於本回條所提供的個人資料將用於（包括但不限於）有關公司以電子方式發布公司通訊*及就閣下持有的公司證券有關的其他事宜上與閣下聯絡。若閣下未能提供足夠資料或資料無效，本公司可能無法處理閣下在本回條上所述的指示及/或要求。我們可就上述用途將閣下的個人資料轉移或披露給股份過戶登記分處及/或其他公司或團體，或按法例規定作出轉移或披露，並將在適當期間內保留該等個人資料作核實及記錄用途。閣下有權根據《個人資料（私隱）條例》的條文查閱及/或修改閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to 郵寄至：

Hong Kong Privacy Officer 香港隱私主任

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email to 電郵至：

PrivacyOfficer@computershare.com.hk

* Unless otherwise specified, "Corporate Communications" refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. "Actionable Corporate Communications" refer to any Corporate Communications that seek instructions from the securities holders on how they wish to exercise their rights or make an election as securities holders.

除非另有註明，「公司通訊」乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。可供採取行動的公司通訊，指任何涉及要求證券持有人指示其擬如何行使有關證券持有人的權利或作出選擇的公司通訊。

MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼 37
Hong Kong 香港

Please cut the mailing label and stick it on the envelope to return this Reply Form to us.

No postage stamp necessary if posted in Hong Kong.

閣下寄回此回條時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。